

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Economic Development

AGENDA DATE: August 30, 2005

CONTACT PERSON/PHONE: David G. Dobson 541-4872

DISTRICT(S) AFFECTED: --All-----

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve a Resolution establishing a policy governing contact between the Mayor and City Council Representatives and proponents seeking or reasonably expected to seek economic development incentives from or through the City of El Paso.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Economic and Community Development Legislative Review Committee (E&CDLRC) met on

On August 22, 2005 and reviewed a draft policy governing contact between the Mayor and City

Council Representatives and proponents seeking or reasonably expected to seek economic

development incentives from or through the City of El Paso. The E&CDLRC adopted a Policy

for recommended approval by the Mayor and City Council that would require at any time prior to

to presentation of a recommendation by City Staff to the Mayor and City Council in an official

meeting of the Governing Body regarding a project and/or activity seeking/reasonably expected to

seek economic development incentives:

1. All elected officials and their staff will refrain from contact, including but not limited to

the receipt of documents, written communications, electronic communications, verbal

conservation and/or discussions or any other means that may be reasonably be construed

as a form of communications with a proponent/agent of a proponent seeking/reasonably

expected to seek economic development incentives for any project or activity.

2. All elected officials and their staff, upon determination that a proponent/agent of a

proponent is communicating/seeking to communicate regarding economic development

incentives, will immediately conclude the communications and refer the party to the

CITY CLERK DEPT.
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Economic Development Department. Should an elected official and/or their staff
receive written or other forms of materials, said material will be forwarded to the
Economic Development Department for inclusion in the official file for the project
or activity.

3. All elected officials and their staff may participate in activities proactively initiated
by City Staff and/or City Authorized Agents to attract new businesses, and to retain
and/or expand existing businesses.

4. This policy may be amended as necessary by official action of the City Council.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Not Applicable

BOARD / COMMISSION ACTION:

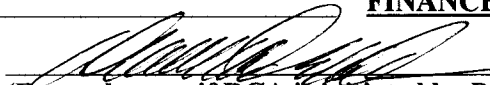
Enter appropriate comments or N/A

The E&CDLRC took action to adopt for recommended approval by the Mayor and City Council, a policy
governing contact between the Mayor and City Council Representatives and proponents seeking or
reasonably expected to seek economic development incentives from or through the City of El Paso.

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example:  if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

RESOLUTION

WHEREAS, it is the intent of the Mayor and City Council to provide economic development incentives to facilitate economic prosperity based upon an informed, fair and balanced process; and

WHEREAS the Economic and Community Development Legislative Review Committee has reviewed and recommended for adoption by the City Council a policy governing contact between the Mayor and City Council Representatives and proponents seeking or reasonably expected to seek economic development incentives from or through the City of El Paso.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT at any time prior to the presentation of a recommendation by City Staff to the Mayor and City Council in an official meeting of the Governing Body regarding a project and/or activity seeking/reasonably expected to seek economic development incentives:

1. All elected officials and their staff will refrain from contact, including but not limited to the receipt of documents, written communications, electronic communications, verbal conversation and/or discussions or any other means that may be reasonably construed as a form of communications with a proponent/agent of a proponent seeking/reasonably expected to seek economic development incentives for any project or activity.
2. All elected officials and their staff, upon determination that a proponent or agent of a proponent is communicating or seeking to communicate regarding economic development incentives, will immediately conclude the communications and refer the party to the Economic Development Department. Should an elected official and/or that person's staff receive written or other forms of materials, said materials will be forwarded to the Economic Development Department for inclusion in the official file for the project or activity.
3. All elected officials and their staff may participate in activities proactively initiated by City Staff and/or City Authorized Agents to attract new businesses, and to retain and/or expand existing businesses.
4. This policy may be amended as necessary by official action of the City Council.

ADOPTED this 30th of August, 2005.

(Signatures on following page)

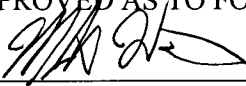
CITY OF EL PASO

John F. Cook, Mayor

ATTEST:

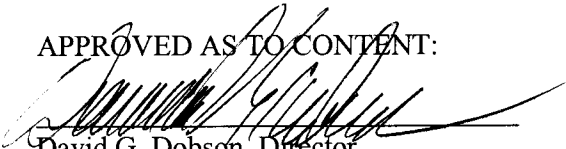
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Matt Watson
Assistant City Attorney

APPROVED AS TO CONTENT:



David G. Dobson, Director
Economic Development Department